



WOODLAWN
COMMUNITY
SCHOOL'S
PAC TITLE I ANNUAL
ORGANIZATIONAL
MEETING
SEPTEMBER 27, 2023

A message from the Title I Office...



Welcome to the new school year!

Nothing predicts student success better than parent & family involvement! The Title I Office team is very proud and grateful for all that you do for your students.

We are excited about the training and support we have designed for ALL parents!

Thank you for being our most important partner!

We will be recording our meeting

(VIRTUAL OR HYBRID)



- It is a way to make the meeting available to other parents
- It is a way of archiving our meeting (like when we keep files)
- It is a way to have a record of our election results

Agenda



1. Welcome, Attendance & Goals
2. Icebreaker
3. Group Agreements
4. What is Title I?
5. FY23 allocation
6. How can the funds be used?
7. What are our needs? What is priority?
8. Election of Officers
9. Meetings for the Year

Attendance



Please sign in:

- ✓ **Your name**
- ✓ **Your role with the school**
- ✓ **Your child's name & grade**

SAMPLES:

Mary Smith, Parent, Sharon, Grade 5

Jerod Parker, Assistant Principal

Kris Rodriguez, Community member

Goals



- Celebrate new school year
- Learn about Title I
- Inform you about our FY24 parent funds and get your feedback about how to use them
- Elect our new PAC officers
- Share FY24 PAC meeting dates
- Share parent resources

ICEBREAKER

Pick one question and share for 10 seconds...

1. What is one thing you remember this summer with joy?
2. What is one lesson you learned last year?
3. Give an example of how you know you have made an impact?
4. Share one thing you are looking forward to in FY24?



GROUP AGREEMENTS

- 1. Be Respectful** *We are all doing the best with the tools we have.*
- 2. Keep it Positive** *These are frustrating times but we have a choice of being positive.*
- 3. Throw Sunshine Not Shade** *Try compliments instead of criticism.*
- 4. Me & then 3** *Don't go again unless 3 others have spoken. All should share.*

ADD ANY OTHER AGREEMENTS YOU MAY FIND HELPFUL.


What is Title I?

About Title I

- The largest and oldest federal allocation (1965)
- Last time it was updated was 2017. This version is known as the Every Student Succeeds Act (**ESSA**)
- Title I funds are targeted to support student academic performance – even the parent portion!

What is the money for?

- Title I is all about improving student performance
- 1% of our school's allocation is for parent engagement; it is to be used to improve parents skills to support student performance!



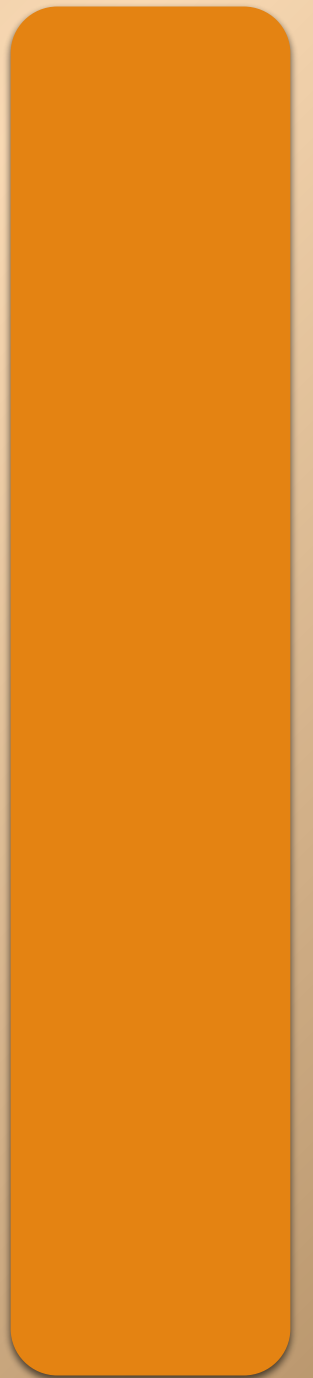
The law says we need **meaningful consultation** with parents!

Meaningful Consultation means...

- ...creating opportunities for parents to share their needs and their ideas about how to spend parent engagement funds.
- ...transparency of information (Annual principal meeting, regular parent engagement budget reports)
- ...respectful and timely response to parent concerns

Our FY24 Title I Parent Engagement
Allocation:

\$2,299



How should we use the funds?

What are our needs?

- What is most urgent?
- Which type of families have students most at risk of failing?
- Let's think about how as many parents can benefit.

*What are
your ideas?*

Remember...

- Funds are meant to provide you with skills to better support your student
- Funds should be spent in THIS school year
- We have to spend the funds timely (spread out over the year)



ISBE RECOMMENDS 10% PER MONTH
ISBE: Illinois State Board of Education

How do we choose?

- Be guided by the most urgent academic needs.
Example 1: Students are not showing up organized
Example 2: Reading scores are not at expected level for grades X & X

- Think about...
 - ◆ Supporting our meetings
(office supplies, refreshments, binders)
 - ◆ Supporting our space
(equipment, furniture, locking cabinets)
 - ◆ Supporting our knowledge
(workshops, teacher & staff buckets, materials, books)



Spending Filters

THINGS TO KEEP IN
MIND WHEN WE
SPEND OUR FUNDS



1. Reasonable & Necessary
1. For Parents (not staff, not students)
1. Direct connection to the classroom
1. Prioritize parents who's children are failing or at risk of failing

What is allowed? What isn't?



ALLOWED

- Materials to send home (For parents, not students)
- Buckets (budget lines) for teachers or staff to train parents (not students)
- Virtual or in-person workshops
Workshops
- Conferences (equitable use)
- Refreshments for meetings
- Parent Room Furniture
- Equipment (projectors, copiers, chairs)

NOT ALLOWED

- Gift Cards
- Incentives
- Stipends
- Raffle Items
- Branded Merchandise
(tablecloths, t-shirts, pens, etc...)
- Software
- Memberships
- Field Trips

Elections

Election Guidelines

- Only parents of a current child may run for office
- Only parents present may vote
- Parents must be in person to be considered as PAC officer candidates.
- Voting is to be done by visibly raising your hands.

PAC CHAIR

Who is interested in
this position?

Chair Responsibilities

- Attend and preside at all meetings and be a spokesperson for the PAC when requested to do so
- Attend the monthly PAC/PLN collaborative meetings to receive Title I district updates
- Create all regular meeting notices and agendas in consultation with the principal, the other PAC officers, and other PAC members
- Call special meetings of the PAC as needed
- Sign all recommendations for expenditures of Title I School-wide or Targeted Assistance Program funds and Parent & Family Engagement funds
- Ensure that all council members are fulfilling their tasks

IN PERSON

FOR VOTING:

Raise your hand after the name of the candidate for whom you are voting is called.

VICE CHAIR

Vice Chair Responsibilities

- Provides support on all of the Chairperson's duties and shall act on all matters in the absence of the Chairperson
- Oversee all financial matters related to the Parent & Family Engagement Funds, including but not limited to PAC quarterly reports and processing of fiscal transactions with the school office (purchase order requests, transfers, etc.).
- Must place all original transactional forms in the office Title I binder and duplicate copies placed in the PAC Title I Binder

Who is interested in this position?

IN PERSON

FOR VOTING:

Raise your hand after the name of the candidate for whom you are voting is called

SECRETARY

Who is interested in
this position?

Secretary Responsibilities

- Take written minutes at all meetings and provide written minutes of the prior meeting
- Post the public notice and agenda of all meetings at least forty-eight (48) hours before all regular and special meetings and as soon as possible for emergency meetings
- Draft all official correspondence of the PAC under the direction of the Chairperson
- Maintain a Title I Binder containing all PAC documents

IN PERSON

FOR VOTING:

Raise your hand after the name of the candidate for whom you are voting is called

Outreach Coordinator

Outreach Coordinator Responsibilities

- Work with the entire PAC and school administration to help the PAC assess the unique factors impacting parent involvement at their school
- Lead the efforts to increase attendance (for example, by surveying parents on their needs)
- Lead the promotion of PAC events
- Suggest creative ways to increase parent engagement
- Help evaluate PAC events

Who is interested in this position?

IN PERSON

FOR VOTING

Raise your hand after the name of the candidate for whom you are voting is called

Ballot Count

A few minutes will be taken to count the votes...

VOTING RESULTS...



The PAC Chair for FY24 is...

The PAC Vice Chair for FY24 is...

The PAC Secretary for FY24 is...

The PAC Outreach Coordinator for FY24 is...

CONGRATULATIONS TO THE
NEW PAC!!!!

PAC Meetings



Our FY24 PAC Meetings

Meetings will
take place in

**ROOM
104**

October | 10/X/23

November | 11/X/23

December | 12/X/23

January | 1/X/24

February | 2/X/24

March | 3/X/24

April | 4/X/24

May | 5/X/24

June | 6/X/24

School Support

The school administrator who will be the PAC's point of contact will be...



- ✓ LoWanda C. Bell,
Principal
- ✓ lcbell@cps.edu
- ✓ 773-535-0801

Title I Roles & Responsibilities

Principal

- Transparency about the Title I budget & its use
- Provides updated monthly budget reports
- Collaborates with PAC to identify parent needs, especially as it relates to expenditures)
- Provide general academic priorities that will guide parent skills building needs
- Support PAC
- Use funds equitably

PAC

- Proporcionar comentarios al director sobre el uso de los fondos.
- Ayudar a aumentar la participación de los padres
- Servir como puente entre el director y la población general de padres
- Llevar a cabo reuniones mensuales (se requiere la aprobación del director de la agenda y las fechas).
- Apoyo del director
- Usar los fondos de manera equitativa

FACE Office Supports

- **PAC Orientation Training**
 - [Register here for PAC Training](#)
- **13 Parent Universities**
 - Locate your [PU Site here](#)
- **Your FACE Specialist**
 - [FACE Specialist Directory](#)
- **Monthly Collaborative Meetings**
 - Attend regularly to get network and district updates! Ask your FACE Specialist to add you to their mailing list!
- **Title I Parent Board of Governors Meetings**
 - 13 members represent your needs! [Meetings](#)



Does your PAC need support?

(CONTACT YOUR FACE SPECIALIST)

- N1: Ellen Rosenfeld
erosenfeld@cps.edu
- N2: Stacey Kennedy
slkennedy@cps.edu
- N3: Juan Maldonado
jjmaldonado@cps.edu
- N4 : Evelyn Contreras
econtreras@cps.edu
- N5: Deiva Johnson
djohnson601@cps.edu
- N6: Jerri Sims
jsims5@cps.edu
- N7: Victoria Infante
veinfante@cps.edu
- N8: Maria Munoz
gmunoz4@cps.edu
- N9: Nicole Fryison
ndfryison@cps.edu
- N10: Sara Martinez
smartinez284@cps.edu
- N11: Adrienne Garner
awgarner@cps.edu
- N12: Amissah Lemieux-Seals
aalemieuxseals@cps.edu
- N13: Dr. Gloria Mullons
gmullons@cps.edu



TITLE I



**Family and Community
Engagement**



- Have PAC questions?
- Need more training?
- Need help with spending?

CONTACT THE TITLE I OFFICE
titleone@cps.edu

**Join the
PARENT
mailing list!**

[https://tinyurl.com/TitleOne
MailingList](https://tinyurl.com/TitleOneMailingList)

Title I Leadership Seminars

(Each seminar topic is 6 hours – 2 hr/week for 3 weeks)

- ★ **Conflict Resolution (OCT)**
- ★ **Race Relations (DEC)**
- ★ **Increasing Engagement (FEB)**
- ★ **Storytelling to Create Community (APR)**



RESERVE YOUR SPOT!

<https://tinyurl.com/PACseminars>



QUESTIONS?





Thank you!

HOTEP!

Let's make it a great day today!

